



**ROUND MOUNTAIN TOWN BOARD WORKSHOP MEETING
AGENDA
DANIEL R. SWEENEY PUBLIC SAFETY BUILDING
101 SMOKY VALLEY BLVD.
ROUND MOUNTAIN, NEVADA
FRIDAY, March 28, 2025 – 11:00 A.M.**

Sara Sweeney, Chair – Chris Philips, Vice Chair – Janet Jorgensen, Clerk – Shane Williamson, Member – Jonathan Appiah, Member

PUBLIC COMMENT can be made by calling 1-480-660-5349 and entering access code 556906 during the Board Meeting on March 25, 2025, will be for all matters, both on and off the agenda, and be limited to three minutes per person. The Board reserves the right to reduce the time or limit the total time allowed for public comment. Additionally, public comment of up to three minutes per person may be heard during individual action items. The Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comments on that item at the Board meeting.

Pursuant to NRS 241.020, the Agenda for the Board meeting has been posted at the following locations: Round Mountain Town Hall, 100 Hadley Circle, Hadley Subdivision, Round Mountain, NV; U. S. Post Office, 83 Hadley Circle, Hadley Subdivision, Round Mountain, NV; Donald L. Simpson Community Center, 650 Civic Drive, Hadley Subdivision, Round Mountain, NV; Round Mountain Fire House, Round Mountain, NV; Nevada Public Notice Website <https://notice.nv.gov>; Town of Round Mountain Website <https://townofroundmountain.com>. Support documentation for the items on the agenda, provided to the Round Mountain Town Board is available to members of the public by writing to mcuriel@townofroundmountain.com or by calling (775) 377-2508.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

NOTE: Below is an agenda of all items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

ITEM#	SUBJECT
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Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Round Mountain Town Hall in writing or call (775) 377-2508 three (3) business days prior to the meeting.

1. **Call meeting to order/roll call.**
1:53 p.m.
2. **Pledge of Allegiance.**
Pledge of allegiance was recited
3. **GENERAL PUBLIC COMMENT. (Up to three-minute time limit per person.) Action will not be taken by the Board until specifically included on an agenda as an action item. (FIRST)**
N/A
4. **Approval of the March 25, 2025 special meeting/budget workshop agenda. (For possible action)**
N/A to be continued at next town b board meeting
5. **Discussion concerning the Fiscal Year 2025-2026 Town of Round Mountain budget, including but not limited to the following:**
 - a. **Presentations regarding and/or consideration of overall revenue and expenditure projections:**

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5408 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637
TEL: 773/936-3700
FAX: 773/936-3701
WWW: WWW.CHEM.UCHICAGO.EDU

PROFESSOR OF CHEMISTRY
5408 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637
TEL: 773/936-3700
FAX: 773/936-3701
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- b. Presentation regarding budget preparation process and calendar,
- c. Presentation regarding and/or consideration of strategies to address any projected revenue shortfalls; and
- d. Consideration of department presentations of their budget requests.

Fire Department Budget & Equipment Review

Date: March 28, 2025

Duration: 57:55

Participants: Participant 1, Participant 2, Participant 3, Participant 4, and Participant 5

Action Items

- [] Fire Chief - **Research state purchasing options for command vehicle** Research state purchasing options or Command Vehicles Plus website for potentially cheaper command vehicle options before final budget approval
- [] Fire Chief - **Research trade-in options for old Motorola radios** Talk to the new contractor about trading in the old Motorola radios to help offset the cost of new Bendix King radios

Overview

- Board agreed that **3** members constitute a quorum for budget approval
- Fire Chief stipend increased from **\$1,250** to **\$1,500** per month, with new **\$500** monthly stipend added for Assistant Chief
- Fire department requested **\$58,000** increase in operating budget from previous year
- PSST fund has **\$163,000** balance with **\$75,000** in pending expenditures
- Board approved **\$25,000** for **6** new Bendix King radios to replace problematic Motorola units
- Command vehicle replacement proposal tabled pending research on state purchasing options and used vehicle alternatives

Quorum requirements for budget approval

- Board confirmed **3** members constitute a quorum according to town bylaws
- Participant 1 clarified that if board loses a member, quorum requirements change
- Unanimous vote required from all **3** members when operating with minimum quorum

Fire chief and assistant chief stipends

- Fire Chief currently receives **\$1,250** monthly stipend
- Board approved increasing Fire Chief stipend to **\$1,500** per month
- Board approved new **\$500** monthly stipend for Assistant Chief
- Participant 3 noted the Fire Chief also receives benefit of 24/7 access to command vehicle
- Participant 4 explained stipends were created because town was unable to fill full-time chief position

Fire department operating expenses

- Fire Chief requested **\$20,000** for medical supplies due to increased call volume
- Fire Chief requested **\$20,000** for fire supplies to replace aging and outdated equipment
- Office supplies budget requested for updating computers and software
- Total operating budget request represents **\$58,000** increase from previous year

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5780 SOUTH CAMPUS DRIVE
CHICAGO, ILLINOIS 60637

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PSST fund allocation

- PSST fund currently has **\$163,000** balance with **\$75,000** in pending expenditures
- Fire Chief explained PSST funds are restricted to purchasing new equipment not currently owned
- PSST receives approximately **\$50,000-\$60,000** annually from sales tax
- Unspent PSST funds carry over to subsequent years
- Participant 3 cautioned against budgeting more than available in the account

Radio equipment purchase proposal

- Fire Chief proposed replacing problematic Motorola radios with Bendix King BKR 5000 tier three radios
- Bendix King radios cost **\$3,500** per unit compared to **\$10,000-\$11,000** for Motorola
- Board approved **\$25,000** for **6** radios plus programming cables and software
- Fire Chief noted Bendix King radios are used by federal agencies and include forestry battery packs for extended use

Command vehicle replacement options

- Current command vehicle is **16** years old with approximately **130,000** miles
- Fire Chief proposed **\$75,000** for new Ford three-quarter ton diesel truck
- Board requested research on state purchasing options and Command Vehicles Plus website for better pricing
- Fire Chief plans to repurpose current command vehicle for search and rescue operations
- New bed ordered for current vehicle at cost of **\$65,000** can be transferred to new vehicle if purchased

Annual Budget Review & Adjustments Meeting

Date: March 28, 2025

Duration: 43:23

Participants: Participant 1, Participant 2, Participant 3, Participant 4, Participant 5, and Participant 6

Action Items

- [] Participant 6 - **Update and email budget sheet to Macy** Update the fire department budget sheet with all line items reflecting what was discussed in the meeting and email it to Macy

Overview

- Fire department reduced budget from **\$203,000** to **\$115,000** for a total PSST budget of **\$145,000**
- Admin department reduced internet costs from **\$6,000** to **\$3,000** due to Starlink savings
- Board approved purchasing a new admin vehicle before current fiscal year ends with **\$40,000** maximum budget
- Town agreed to maintain **5%** annual cost of living raises for all employees starting in July
- Maintenance department will add a new position with **\$25-30** hourly rate for someone with electrical/HVAC experience
- Recreation department will hire **4** lifeguards at **\$14/hour** and **3** arcade attendants at **\$12/hour**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial statements and for providing a clear audit trail.

2. The second part of the document outlines the various methods used to collect and analyze data. These methods include direct observation, interviews, and the use of specialized software tools.

3. The third part of the document describes the process of identifying and measuring the variables that are being studied. This involves a careful selection of indicators and the development of a measurement scale.

4. The fourth part of the document discusses the importance of ensuring the reliability and validity of the data. This is achieved through the use of standardized procedures and the implementation of quality control measures.

5. The fifth part of the document describes the process of analyzing the data and drawing conclusions. This involves the use of statistical techniques to identify patterns and trends in the data.

6. The sixth part of the document discusses the importance of communicating the results of the study. This is achieved through the preparation of a clear and concise report that summarizes the findings and provides recommendations for future research.

7. The seventh part of the document describes the process of evaluating the overall quality of the research. This involves the use of a set of criteria to assess the reliability and validity of the study.

8. The eighth part of the document discusses the importance of ensuring the ethical integrity of the research. This is achieved through the implementation of a strict code of ethics and the use of appropriate safeguards to protect the rights and privacy of the participants.

9. The ninth part of the document describes the process of disseminating the results of the study. This is achieved through the publication of the research findings in a peer-reviewed journal or the presentation of the results at a conference.

10. The tenth part of the document discusses the importance of ensuring the long-term sustainability of the research. This is achieved through the establishment of a research network and the implementation of a plan for ongoing data collection and analysis.

11. The eleventh part of the document describes the process of evaluating the impact of the research. This involves the use of a set of criteria to assess the extent to which the research has contributed to the advancement of knowledge in the field.

12. The twelfth part of the document discusses the importance of ensuring the transparency of the research. This is achieved through the publication of the research protocol and the use of open access to the data and the research findings.

Fire department budget adjustments

- Fire Chief stipend increased to **\$1,500** monthly for **\$18,000** annually
- Assistant Chief stipend set at **\$500** monthly for **\$6,000** annually
- Total stipend line item adjusted to **\$46,007.42**
- Department removed command truck from budget and reduced BK radios by half to **25** units
- Total PSST budget reduced from **\$203,000** to **\$115,000** for a grand total of **\$145,000**
- Fire Chief agreed to update budget sheet and email it to Macy with all adjusted line items
- Participant 6 confirmed the budgeted amount for new ropes is sufficient
- Smoky Valley Tire offered their bay, wheel lift, and post lift for department use at no charge
- Fire Chief preferred to maintain Tomar light packages instead of switching to federal systems for consistency

Administrative budget changes

- Drug testing budget reduced from **\$2,500** to **\$1,000**
- Internet costs reduced from **\$6,000** to **\$3,000** due to Starlink savings, leaving **\$1,200** wiggle room
- Added **\$5,000** for fuel line item
- Removed **\$5,000** for Bar Cloud document system
- Kept Xerox copier budget with **2-5** months remaining on current contract
- Board approved purchasing a new admin vehicle before fiscal year ends with **\$40,000** maximum budget
- Current Explorer has **103,000** miles and has had two recalls
- Macy identified Ford Escape Active for **\$27,049** as potential option

Payroll and compensation

- Total payroll budget set at **\$945,000** with new maintenance position added
- All positions receive **5%** cost of living increase in July per handbook
- Administrative supervisor position has potential for **10%** or **\$3/hour** increase with additional certifications
- Maintenance supervisor and other department heads receive **\$1/hour** (\$80/paycheck) for phone allowance
- Recreation Director position to be adjusted to match other department head pay rates
- Town Manager emphasized PERS retirement program benefits after **5** years of vesting
- Board approved adding a new maintenance worker position at **\$25-30/hour** for someone with electrical/HVAC experience

Part-time employee positions and rates

- Recreation department will hire **4** lifeguards at **\$14/hour** instead of having senior lifeguards
- Summer labor positions reduced to **2** at **\$14/hour** with minimum age requirement of **16**
- Arcade attendants reduced from **4** to **3** at **\$12/hour**
- Custodian position changed from full-time to part-time with one applicant scheduled for interview
- Lifeguards will be assigned to other duties like weed pulling when pool is closed
- Total part-time employee budget set at **\$65,000**

6. Discussion, decision and deliberation to set date for next workshop for 2025-2026 Fiscal Year Budget Workshop. (For possible action)

1. The first part of the document is a list of names and addresses of the members of the committee. The names are listed in alphabetical order, and the addresses are given in full, including the street name, number, and city.

2. The second part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of chairman. The names are listed in alphabetical order, and the addresses are given in full, including the street name, number, and city.

3. The third part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of secretary. The names are listed in alphabetical order, and the addresses are given in full, including the street name, number, and city.

4. The fourth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of treasurer. The names are listed in alphabetical order, and the addresses are given in full, including the street name, number, and city.

5. The fifth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of clerk. The names are listed in alphabetical order, and the addresses are given in full, including the street name, number, and city.

6. The sixth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of auditor. The names are listed in alphabetical order, and the addresses are given in full, including the street name, number, and city.

7. The seventh part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of assessor.

8. The eighth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of collector.

9. The ninth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of recorder.

10. The tenth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of clerk.

11. The eleventh part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of assessor.

12. The twelfth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of collector.

13. The thirteenth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of recorder.

14. The fourteenth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of clerk.

15. The fifteenth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of assessor.

16. The sixteenth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of collector.

17. The seventeenth part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of recorder.

7. GENERAL PUBLIC COMMENT. (Up to three-minute time limit per person.) Action will not be taken by the Board until specifically included on an agenda as an action item. (SECOND)

n/a

8. Adjourn meeting.

2:37 pm

Nye County's vulnerable population, or those sheltering in place can participate by calling 1-480-660-5349 and entering access code 556906. Please provide your first and last name when prompted. If you get an error message regarding call capacity, please hang up, wait a few moments and try again. The Town Board Chairman will open public comment periods by announcement. Commenters must press 5 * on the telephone keypads to notify administrators they wish to speak. Commenters will be called upon by name.

Sara Sweeney
Chair

Christophe E. Cook
vice chair

Brit Jorgz
Clerk

Shawlin
Member

Member

THE UNIVERSITY OF CHICAGO
 DIVISION OF THE PHYSICAL SCIENCES
 DEPARTMENT OF CHEMISTRY
 5712 S. UNIVERSITY AVENUE
 CHICAGO, ILLINOIS 60637
 TEL: 773-936-3700
 FAX: 773-936-3701
 WWW: WWW.CHEM.UCHICAGO.EDU