

**ROUND MOUNTAIN TOWN BOARD MEETING  
DANIEL R. SWEENEY PUBLIC SAFETY BUILDING  
101 SMOKY VALLEY BLVD.  
ROUND MOUNTAIN, NEVADA  
TUESDAY, JUNE 13, 2023 – 5:30 P.M.**

**MINUTES**

Members Present: Nicole Silberschlag, Chair  
Sara Sweeney, Vice Chair  
Vicky Richardson, Clerk  
Chris Philips, Member  
Janet Jorgensen, Member

Also Present: Heidi Bunch, Administrative Supervisor  
Dennis Bunch, Maintenance Supervisor  
Sherman Richardson, Maintenance Worker  
June Downs, Custodian

Citizens Present: Brad Pearce  
Lisa Davila

Kayla Woods  
Candace Larrabee



**1. Call meeting to order/roll call**

Sara Sweeney called the meeting order at approximately 5:30 p.m. Sweeney – Chair, Richardson – Clerk and Jorgensen – Member were present.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. General Public Comment (FIRST)**

Lisa Davila suggested that coffee be served at the meetings. She will be holding summer activities for families and doesn't feel that Hadley Park is used to its potential. Would like a movie night in the park. June Downs stated that Tonopah does a movie night and is well received.

**4. Approval of the June 13, 2023 agenda**

Sweeney motioned to approve the agenda with the removal of Items 14-18. Richardson seconded; motion passed 5-0.

**5. Approval of the May 9, 2023 meeting minutes**

Richardson motioned to approve the May 9, 2023 minutes as presented. Sweeney seconded; motion passed 5-0.

**6. Approval of the May 23, 2023 meeting minutes**

Richardson motioned to approve the May 9, 2023 minutes as presented. Sweeney seconded; motion passed 5-0.

**7. TIMED ITEM – 5:35 P.M. Discussion, deliberation regarding public opening and announcement of all bids received for the “ROUND MOUNTAIN SPLASH PAD PWP #NY-2023-346”**

*Nicole Silberschlag entered the meeting at 5:35 p.m.*

No bids were received. Nicole Silberschlag asked to table this item. Stated that staff is aware that Tahoe Pool & Spas will be submitting a bid. Possibly do different advertising. Sweeney asked if the funding isn't large enough for the project. Silberschlag stated that she has spoken to the Duckwater Tribe contractors.

*Chris Philips entered the meeting at 5:37 p.m.*

Davila asked about how long this has been discussed. Kayla Woods with A and H Insurance asked if getting cement was an issue. Richardson motioned to table this item. Sweeney seconded; motion passed 5-0.

**8. IMMEDIATELY FOLLOWING - Discussion, deliberation and possible decision regarding the recommendation to award and/or reject bids for the “ROUND MOUNTAIN SPLASH PAD PWP #NY-2023-346”**

Item was tabled.

**9. A and H Insurance request time to present the Nevada Public Agency Insurance Pool coverage renewal for the Town of Round Mountain**

Brad Pearce with A and H Insurance was joined by Kayla Woods who is representing the municipality team for POOL/PACT. They are the agent for 43 municipalities in Nevada. Pearce discussed the history back to 1996. Woods discussed the grants available through the POOL. Davila asked how long these grants have been available. Woods explained they have always been available. Philips asked if these grants are available by person or situation. Woods stated that members just need to fill out the grant application with a brief description on how the money is being spent and anything under \$10,000 is approved in-house. Any other amount is taken to the committee. Discussion on the Risk Management program through POOL/PACT. Silberschlag stated that she does not feel that POOL/PACT gave good support over the last few months. Questions were not answered and they didn't feel supported. She stated it was a struggle and that it was a thought to go self-insured. Woods stated that she can give them an analysis of being self-insured. Philips said his opinion echoes that on Silberschlag. Pearce stated his office should be a first point of contact. Silberschlag asked if the roads in Hadley are part of the POOL/PACT program and if so, will POOL/PACT help with coverage of claims. Woods stated they are. Jorgensen stated she is glad to have a true point of contact. Pearce stated that either he or Woods will make themselves available. Richardson asked if filing claims effects coverage cost. Woods stated yes and that this year's premiums are high but not due to claim history. Pearce discussed self-insured verses POOL/PACT. Silberschlag stated that when frustrated. Silberschlag stated the Board will work with A and H Insurance this year to see how it goes. Richardson made a motion to renew coverage with Nevada Public Agency Insurance POOL as presented. Sweeney seconded; motion passed 5-0.

**10. Smoky Valley Ambulance is requesting help in sponsoring three of our EMT's in a instructor class**

Ambulance personnel were on a call and unable to attend. Richardson stated that there was a need for \$900 for three people to take the instructor class. Silberschlag stated that she has an instructor. Sweeney motioned to table this item until personnel are available. Richardson seconded; motion passed 5-0.

**11. Pick arcade name**

Jorgensen liked the name Knight Club but drop the “arcade” and spell Club with a “K”. Sweeney liked Level Up. Jorgensen motioned to name the arcade “Knight Klub”. Sweeney seconded the motion; motion passed 5-0.

**12. Discussion, deliberation and possible decision to help recruit Emergency Medical Technicians and/or ambulance drivers for the Town of Round Mountain**

Sweeney stated she hadn’t had time to work on this and had nothing to add at this time. Discussion of a vacation pool with Round Mountain Gold Corporation for those who run on the ambulance. Sweeney motioned to table item. Richardson seconded; motion passed 5-0.

**13. Discussion, deliberation and possible decision to adopt revised Town of Round Mountain salary schedule to be effective July 1, 2023**

Silberschlag discussed the salary schedule as presented. Richardson explained that minimum wage will be \$11.25 and should be updated on the schedule. Philips motion to accept the salary schedule as presented, with changes to minimum wage. Richardson seconded; motion passed 5-0.

**14. Closure of meeting, pursuant to NRS 241.015(3)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation**

Item was removed.

**15. Closed meeting, pursuant to NRS 241.015(3)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation**

Item was removed.

**16. Discussion and deliberation on conference with legal counsel regarding potential or current litigation presented in closed meeting**

Item was removed.

**17. Closed meeting, pursuant to NRS 288.220 for purposes of conferring with the Town’s management representatives regarding labor negotiations, issues and other personnel matters**

Item was removed.

**18. Discussion and deliberation on labor negotiations, issues and other personnel matters presented in closed meeting**

Item was removed.

**19. Discussion, deliberation and possible decision to designate Daniel C. McArthur on auditor for Fiscal Year 2023-2024**

Heidi Bunch explained that there is an invoice presented today for last year’s audit. Richardson stated that this is roughly \$1,400/month. Richardson had discussed the auditing procedures with another certified public auditor and feels there needs to be fresh eyes. Sherman Richardson asked if this person could meet the Board in person, same as McArthur has done in the past. Philips asked if this person is bondable and works with municipalities. Davila asked if there are bylaws regarding the hiring of the auditor. Is there a contract with the auditor. Philips motioned to table item until next meeting. Richardson seconded; motion passed 5-0.

**20. Correspondence, awards, department updates, and announcements**

H. Bunch read the following correspondence into record:

1. Northern Nye County Hospital District agenda for 6/1/23, rec'd 5/26/23
2. Nye County Board of Commissioners agenda for 6/6/23, rec'd 6/1/23
3. Gmail from Arnold Knightly, re: Positions on Diesel Tax Ballot Questions, rec'd 6/1/23
4. Nye County Parks and Recreation Advisory Board agenda for 6/7/23, rec'd 6/2/23
5. Northern Nye County Hospital District agenda for 6/22/23, rec'd 6/7/23

Philips asked if there will be background checks done on all applicants. Silberschlag asked to set interview dates for the next agenda. Davila asked if meeting should be open or closed. Silberschlag discussed that the Town sent a letter to Nye County Parks and Recreation in favor of the trap shooting area. Summer help crack sealing and the pool is open. The arcade is on this way, contractor is laying flooring, T-ball field on its way and stairs to the crow's nest has been purchased and delivered. A liability waiver is needed to use the golf cart. Philips will help paint the building, D. Bunch asked if Philips can meet with him after the 4<sup>th</sup> of July to discuss the paint. Davila thanked the Town for helping a person with use of trailer. She thanked the staff. D. Bunch stated that the person who is working with Dynamic Sports stated that the tennis court needs to be resurfaced. Silberschlag explained that the road bid had been awarded and she will be putting something in the Valley View regarding as well as the Tball field and other projects that the Town is working towards. Discussion of administrative leave with pay for July 3, 2023.

**21. Review and approve invoices for the Town of Round Mountain for June 13, 2023**

Richardson motioned to approve the Town of Round Mountain invoices as presented for June 13, 2023. Philips seconded; motion passed 5-0.

**22. General Public Comment (SECOND)**

Richardson discussed employee roles at Town event and professionalism. Sweeney discussed weed spraying at the ballfields.

**23. Adjourn meeting**

Sweeney motioned to adjourn the meeting at 7:34 p.m. Philips seconded; motion passed 5-0.

APPROVED THIS DAY 27th OF June, 2023

absent

Chair

Sara Sweeney

Vice Chair

Richardson

Clerk

absent

Member

[Signature]

Member