

**ROUND MOUNTAIN TOWN BOARD MEETING
DANIEL R. SWEENEY PUBLIC SAFETY BUILDING
101 SMOKY VALLEY BLVD.
ROUND MOUNTAIN, NEVADA
TUESDAY, JULY 25, 2023 – 5:30 P.M.**

MINUTES

Members Present: Nicole Silberschlag, Chair
Sara Sweeney, Vice Chair
Vicky Richardson, Clerk
Chris Philips, Member
Janet Jorgensen, Member

Also Present: Heidi Bunch, Administrative Supervisor
Sherman Richardson, Maintenance Worker
Maci Curiel, Administrative Aide
Dennis Bunch, Maintenance Supervisor

Citizens Present: Allen Stumpf
Robert Trelford
Tini Mittlestadt
C. Larrabee
Deena Paulick

Shelby Abbott
June Downs
Pam Franks
James Swigart
Brant Paulick

APPROVED

AUG 22 2023

ROUND MOUNTAIN
TOWN BOARD

1. Call meeting to order/roll call

Nicole Silberschlag called the meeting order at approximately 5:30 p.m. Silberschlag – Chair, Vicky Richardson – Clerk, Janet Jorgensen – Member and Chris Philips – Member were present.

(Sara Sweeney – Vice Chair entered meeting at 5:32 p.m.)

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. General Public Comment (FIRST)

None given.

4. Approval of the July 25, 2023 agenda

Sweeney motioned to approved the agenda as presented. Jorgensen seconded; motion passed 5-0.

5. Approval of the June 19, 2023 meeting minutes

Sweeney motioned to approve the June 19, 2023 meeting minutes. Jorgensen seconded; motion passed 5-0.

6. Approval of the June 20, 2023 meeting minutes

Philips motioned to approve the June 20, 2023 meeting minutes. Sweeney seconded; motion passed 5-0.

7. Approval of the June 27, 2023 meeting minutes

Sweeney motioned to approve the June 27, 2023 meeting minutes. Jorgensen seconded; motion passed 5-0.

8. Approval of the July 7, 2023 meeting minutes

Sweeney motioned to approve the July 7, 2023 meeting minutes. Jorgensen seconded; motion passed 5-0.

9. Approval of the July 11, 2023 meeting minutes

Jorgensen motioned to approve the July 11, 2023 meeting minutes. Sweeney seconded; motion passed 5-0.

10. Approval of the July 18, 2023 meeting minutes

Jorgensen motioned to approve the July 18, 2023 meeting minutes. Philips seconded; motion passed 5-0.

11. Smoky Valley Ambulance is requesting help in sponsoring three of our EMT's in a instructor class

There was no representation from the Smoky Valley Ambulance due to work schedule. Jorgensen motioned that this item be tabled until the August 8, 2023 meeting. Sweeney seconded; motion passed 5-0.

12. Round Mountain Volunteer Fire Department Update

Allen Stumpf explained that he is conducting a Fire 1 class on August 5 and currently there are five registered. He stated he opened it up to mine rescue and was declined. The class will run for six months. Open burn training is scheduled for November with testing in January. Rich Flanagan and Stumpf will be teaching the course. Silberschlag stated that at this time, Sheldon Self is the interim chief of the department. Philips asked why does the fire department have a "no hands on" policy on calls. Stumpf stated it was due to licensing and insurance for medical issues on calls. Philips would like to address this issue. He was advised to speak to Self.

13. Discussion only of Ingvart Christensen Swimming Pool incident that occurred June 21, 2023

Silberschlag explained that a lifeguard had a headache. She was contacted by Sky Trease and went over to the pool site. She then reached out to her team who brought meters and found high carbon monoxide levels. The team shut off the propane. Housekeeping issues were addressed after the incident. The product in the water bottle was soap. There has been housekeeping and labeling training since then. An HVAC team has come out and assessed the issues. CO2 detectors were ordered and will be installed. It was found that the propane is not feeding the big pool and the regulators need replaced. They have been ordered. Silberschlag thanked Round Mountain Volunteer Fire Department. With CO2 issues, the only cure is oxygen. Philips asked that management, workers and Town Board get together and come up with a plan. There needs to be incident planning and he wants to appoint two Board members to do emergency management scenarios. Silberschlag asked what is the goal of the team? Philips stated to address issues. Philips will get with staff to get an agenda item on for a committee. Discussion of hardwiring in CO2 monitors. Pam Franks asked about season passes that were purchased. Will funds be refunded. Silberschlag stated the pool hours will be extended to accommodate.

14. Review and approve invoices for the Town of Round Mountain for July 25, 2023

Sweeney motioned to approve the Town of Round Mountain invoices for 2022/2023 as presented. Richardson abstained. Jorgensen seconded; motion passed 4-0.

Sweeney motioned to approve the Town of Round Mountain invoices for 2023/2024 as presented. Jorgensen seconded; motion passed 5-0.

Sweeney asked if a stop sign can be installed on the dirt road behind the Lutheran Church into the trailer park.

15. Discussion, decision and deliberation regarding filling vacant Town Manager position

Jorgensen and Richardson both stated that they would the candidates to be narrowed down to 3-5. H. Bunch asked if each Board member could choose a question for the second-round interviews and email to her. Silberschlag asked the Board if they were prepared to ask their questions tonight. Richardson stated she is ready to pick candidate. Franks asked if candidates can be interviewed separately in the second round. Silberschlag stated they can't due to open meeting law regulations. Brant Paulick agreed with Franks and both candidates stated they will do what is best for the Board. The Board chose James Swigart, Brant Paulick and Pam Franks to advance to the second round of interviews on August 8. The Board will send two questions to H. Bunch. Sweeney thanked everyone who applied and interviewed. Jorgensen motioned to proceed with a second interview with Pam Franks, Brant Paulick and James Swigart at the August 8 meeting. Sweeney seconded; motion passed 5-0.

16. Discussion, decision and possible decision to sign letter of understanding for financial audit services for the year ending June 30, 2023 from Daniel C. McArthur, LTD., Certified Public Accountant

H. Bunch stated that this is a letter to start the audit process. Jorgensen motioned to approve the letter of understanding for financial audit services for the year ending June 30, 2023 from Daniel C. McArthur, LTD., Certified Public Accountant. Philips seconded; motion passed 5-0.

H. Bunch notified the Board that McArthur would like to come down to a future meeting and discuss his role and their role in the auditing process.

17. Discussion and decision regarding community arena area in the Hadley corrals

Silberschlag discussed that there is a need for an arena area where FFA and 4H can work with their animals. Deena Paulick discussed the history of asking for this need in the community. Silberschlag asked the Board for permission to come back with cost and plan on the development. Silberschlag made a motion to table this for a future meeting. Philips seconded; motion passed 5-0.

18. Discussion and decision regarding updated Town of Round Mountain pay scale (effective July 1, 2023)

Silberschlag discussed the presented pay scale. Philips stated that certain positions were promised certain wages. Silberschlag explained that the Board should not make promises to employees. Every employee received a raise. The Town Manager and supervisors are working together to build grades/steps. Sweeney motioned to accept the pay scale as presented. Jorgensen seconded. Motion passed 4-1. Philips voted no.

19. Discussion, deliberation and possible decision to set amount for a one-time reimbursement to the Round Mountain Volunteer Firefighter fund

Silberschlag stated that clothing for the department should not have come out of the volunteer's stipend account. The department has an operating fund for these items. Discussion of receipts presented to be reimbursed. H. Bunch explained that only receipts in the 2022/2023 could be open to reimbursement as the other year's are closed. Jorgensen believes that the account should be audited. It was a lesson learned and it ended poorly on everyone's part. Jorgensen motioned to approve the reimbursement of \$5,958.61 from the Fire – Training fund to the Round Mountain Volunteer Fire Department stipend account. Philips seconded. Motion passed 5-0.

20. Correspondence, awards, department updates, and announcements

H. Bunch read the following correspondence into record:

1. Northern Nye County Hospital District agenda for 7/20/23; rec'd 7/17/23
2. Nye County Community Development Block Grant Program Preliminary Application, rec'd 7/21/23

Discussion of POOL/PACT grants and that they don't need to go through the Nye County grant process. Trelford asked for a rock wall. H. Bunch discussed the Community Development Block Grant application. Ideas thrown out were: sidewalks, bathrooms at park, pool/splash pad, cover the baseball field, covered arena with bathroom. Franks asked about the Hadley Park fencing; Eric Reid asked about revamping of Hadley Pond; D. Paulick asked about water/power to arena; Franks asked about shade over tball bleachers; Stumpf asked about lighting on runway and satellite fuel station at airport runway and Philips asked about a go-cart track.

Silberschlag discussed that the heater pieces for the pool were wrong and that the hours for extending the pool will go as long as lifeguards are available. She will look into refunds for pool passes. All arcade items have been ordered. Philips would like all vehicle to be marked with Town logo and for employees to follow policy on clothing.

21. General Public Comment (SECOND)

Robert Trelford thanked the Board for allowing him to be chosen to be interviewed by the Board as a candidate for Town Manager. He stated that though he wasn't chosen he would still sit on a committee or help where needed. Franks stated she would like to see a Halloween Fall Festival.

22. Adjourn meeting

Jorgensen motioned to adjourn the meeting at 7:10 p.m. Sweeney seconded; motion passed 5-0.

APPROVED THIS DAY 22 OF August, 2023

Yvonne Silberschlag
Chair

Jana Sweeney
Vice Chair

Richardson
Clerk

absent. Chris Philips
Member

absent. Janet Jorgensen
Member