

SUMMARY: An Ordinance Creating The Town Of Round Mountain Personnel Advisory Board.

**ROUND MOUNTAIN TOWN ORDINANCE NO. 90-1**

TITLE: AN ORDINANCE ESTABLISHING THE TOWN OF ROUND MOUNTAIN PERSONNEL ADVISORY BOARD; PROVIDING FOR THE ADOPTION OF AN ORDINANCE CREATING THE TOWN OF ROUND MOUNTAIN PERSONNEL ADVISORY BOARD; PROVIDING FOR DEFINITIONS USED HERE-IN; ESTABLISHING AND CREATING THE TOWN OF ROUND MOUNTAIN PERSONNEL ADVISORY BOARD; ESTABLISHING THE QUALIFICATIONS OF ITS MEMBERS; ESTABLISHING ITS FUNCTIONS AND DUTIES; ELECTING A CHAIRMAN, VICE CHAIRMAN, AND SECRETARY; SETTING THE TIME AND DATES FOR ITS MEETINGS; ESTABLISHING A QUORUM; PROVIDE FOR THE KEEPING OF MINUTES; ESTABLISH POLICIES; PROVIDING FOR THE CONSTITUTIONALITY, SEVERABILITY, REPEAL AND EFFECTIVE DATE HERETO; REPEALING ALL ORDINANCES AND REGULATIONS IN CONFLICT HEREWITH; AND ALL OTHER MATTERS PROPERLY RELATING HERETO.

WHEREAS, the Town Board of the unincorporated Town of Round Mountain, County of Nye, State of Nevada, is empowered to establish by ordinance, advisory boards for any purpose relating to the Town about which the Town Board desires study or advise, pursuant to NRS 269.155 and;

WHEREAS, the responsibilities of the Town of Round Mountain to its officers and employees require the establishment of the Town of Round Mountain Personnel Advisory Board;

NOW THEREFORE, the Town Board members of the unincorporated Town of Round Mountain, County of Nye, State of Nevada, do ordain:

**SECTION 1: ADOPTION**

An ordinance establishing and creating the Town of Round Mountain Personnel Advisory Board.

**SECTION 2: DEFINITIONS**

For the purpose of this ordinance, the following words and phrases shall have the meaning respectfully ascribed to them by this section:

- A. "Board" shall mean the Town Board of Round Mountain.
- B. "Appointed Officers and Employees" are officers and employees appointed by the Town Board of Round Mountain.
- C. "Elected Town Officers" are the members of the Town Board.

**SECTION 3: CREATION**

There is hereby created the Town of Round Mountain Personnel Advisory Board, composed of five (5) members appointed by the Board.

#### SECTION 4: QUALIFICATIONS

The Board shall appoint members of the Personnel Advisory Board. One (1) member shall be a Town Board member; two (2) shall be citizens of the Town of Round Mountain; and two (2) shall be employees of the Town of Round Mountain. All appointees shall be in strict adherence to NRS 281.210.

#### SECTION 5: FUNCTIONS AND DUTIES

A. The Personnel Advisory Board is responsible for the review of all Town personnel-related matters received from the Town Manager and shall make recommendations to ~~the~~ Board as to the hiring and dismissal of all Town employees and shall make recommendations based on their own initiative on any personnel-related matters to the Town Board for their decision.

B. The members of the Personnel Advisory Board shall serve at the pleasure of the Board of the Town of Round Mountain, but no appointment shall extend beyond a period of two (2) years unless re-appointed.

#### SECTION 6: CHAIRMAN, VICE-CHAIRMAN AND SECRETARY

The Town of Round Mountain Personnel Advisory Board shall designate one of its members as chairman, vice-chairman and secretary, each one of them to serve for a term of one (1) year, with eligibility for re-election.

#### SECTION 7: MEETINGS AND QUORUM

A. The Personnel Advisory Board, from and after the effective date of this ordinance codified in this section, shall meet on ~~the first Thursday of each month.~~

*AN ON CALL SCHEDULE SUMMONED BY THE TOWN MANAGER.*

B. The dates of special meetings of the Personnel Advisory Board shall be fixed by order of said Personnel Advisory Board.

C. A quorum may exercise all the power and authority conferred on the Personnel Advisory Board, but no recommendations shall be made to the Board of Round Mountain except after a vote of at least three (3) members of the Personnel Advisory Board in favor of such recommendation.

#### SECTION 8: MINUTES

The Personnel Advisory Board shall keep minutes of the transactions of each meeting, regular or special, which shall be filed with the Personnel Department and shall be public record.

#### SECTION 9: POLICIES

A. The current Nye County Employee Policies And Procedures Manual, including amendments there to, shall become a part of this ordinance and be used to clarify and interpret matters that may come before the Personnel Advisory Board.

B. The Personnel Advisory Board shall, from time to time, adopt, amend or repeal such policies consistent with the object and purposes of this ordinance as it may deem necessary or desirable in carrying out the policy and provisions of this ordinance.

SECTION 10: CONSTITUTIONALITY

If any section, clause or phrase of this ordinance shall be declared unconstitutional by court of competent jurisdiction, the remaining provisions of this ordinance shall continue in full force and effect.

SECTION 11: REPEAL

Any and all ordinances or parts of ordinances heretofore adopted by the Town board of Round Mountain which are in conflict with this ordinance are hereby repealed.

SECTION 12: SEVERABILITY

If any provisions or parts of this ordinance shall be declared by a court of competent jurisdiction to be illegal or unconstitutional, it shall in no way affect the remainder of this ordinance or any section there, it being intended that the remainder shall remain in full force and effect.

SECTION 13: EFFECTIVE DATE

This ordinance shall be in full force and effect from and after passage, approval, and publication as required by law, to-wit: from and after the 8th day of November, 1990.

PROPOSED on the 9th day of October, 1990 by Town Board member Joni Eastley.

ADOPTED on the 9th day of October, 1990 by the following vote:

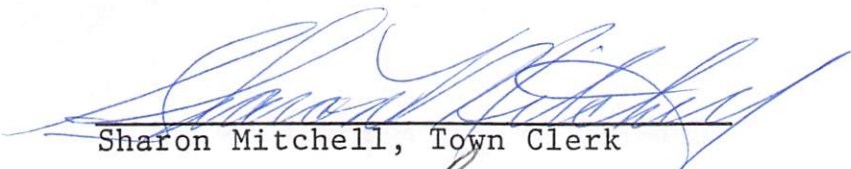
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NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>0</u>

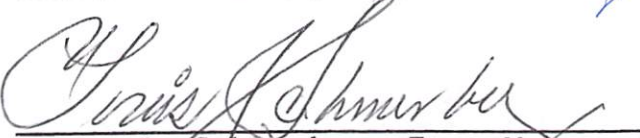
Signed upon adoption:

TOWN BOARD OF THE UNINCORPORATED  
TOWN OF ROUND MOUNTAIN, COUNTY OF  
NYE, STATE OF NEVADA

By: Joni Eastley  
Joni Eastley, Chairperson

ATTEST:

  
Sharon Mitchell, Town Clerk

  
Louis J. Schmerber, Town Manager