

**ROUND MOUNTAIN TOWN BOARD MEETING  
DONALD L. SIMPSON COMMUNITY CENTER  
650 CIVIC DRIVE, HADLEY SUBDIVISION  
ROUND MOUNTAIN, NEVADA  
TUESDAY, MARCH 14, 2023 – 5:30 P.M.**

**MINUTES**

Members Present: Nicole Silberschlag, Chair  
Sara Sweeney, Vice Chair  
Vicky Richardson, Clerk  
Chris Philips, Member  
Vacant, Member

Also Present: Heidi Bunch, Administrative Supervisor  
Maci Cole, Administrative Aide  
Sky Trease, Recreation Director  
Monicka Harter-Hill, Facilities Aide

Citizens Present: Jamie Bullington  
Sherman Richardson  
Samantha Faga



**1. Call meeting to order/roll call**

Nicole Silberschlag called the meeting order at approximately 5:30 p.m. Silberschlag – Chair, Sara Sweeney – Vice-Chair, Vicky Richardson – Clerk and Chris Philips – Member were present.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. General Public Comment (FIRST)**

Samantha Faga with Round Mountain Gold Corporation complimented the recreation department for their role in helping to set up and take down an event held in the center. She thanked them for their customer service.

**4. Approval of the March 14, 2023 agenda**

Sweeney motioned to approved the March 14, 2023 agenda. Philips seconded; motion passed 4-0.

**5. 5:35 P.M. TIME SPECIFIC ITEM – Public Hearing: Discussion and deliberation to adopt, amend and adopt or reject Round Mountain Town Bill No. 2023-1: A Bill proposing to amend Round Mountain Town Ordinance 18, an ordinance creating water and sewer regulations for the unincorporated Town of Round Mountain; providing for general provisions; providing for application for service; providing for new or additional service connections; providing for water rates and regulations; providing for sewer rates and regulations; providing for billings and payments; providing for discontinuance and restoration of service; providing for violations and penalty of violations; providing for the constitutionality, severability, repeal, and effective date thereof; and other matters properly relating thereto and read the title of Bill No. 2023-1 into the record**

Silberschlag explained that this is a public hearing. Heidi Bunch explained that after this hearing, there will have to be a notice of adoption of ordinance ran in the Tonopah Times for two weeks with an effective date. Silberschlag gave a brief overview of the changes made at past meetings. Philips read Bill No. 2023-1 by title and made a motion to adopt as presented effective May 1, 2023. Richardson seconded; motion passed 4-0.

#### **6. Approval of the February 28, 2023 meeting minutes**

Philips motioned to approved the February 28, 2023 meeting minutes as presented. Sweeney seconded; motion passed 4-0.

#### **7. Discussion, deliberation and possible decision to set time, date and place for budget workshop for all Town of Round Mountain and Round Mountain Public Utilities Funds for FY 2023-2024**

Silberschlag explained that there is a scheduled budget workshop to be held on March 17, 2023 at 11 a.m. in the teen center. Sweeney explained that she asked Jeanne Bleeker from the library to attend as she does the budget for the library. Sweeney and Richardson asked for a break-down of accounts by fund.

#### **8. Discussion and possible decision to purchase a brush truck for the Round Mountain Volunteer Fire Department. Total cost not to exceed \$250,000 from Fire Trucks Unlimited with a justification letter from Chief Sergio Olmedo and direction to staff to charge 22101-30-22-28-5610**

Silberschlag stated that the brush truck was budgeted for \$250,000 as a line item. Bunch explained that one of the quotes for the truck came in at \$223,114. Richardson stated that she has been doing research and explained that most fire departments are running older trucks. She stated that Hawthorne is using a brush truck from 1989 and after seeing the call log, she is not sure that a brush truck is justified. She said it is her understanding that the current brush truck located in Hadley will be moved down to the Carvers Fire Barn. Richardson asked if the money has to be spent on a brush truck. Philips questioned if the fire department has a memorandum of understanding with Nevada Division of Forestry. He stated that he has an issue as the fire department is for Round Mountain and surrounding communities. He doesn't think that our fire fighters need to be up on the hill fighting brush fires. If the mountains are burning, the resources should come from the State. Richardson stated that the assistant chief and a previous firefighter only go to the base of the fire to control until other resources can be made available. Philips stated that some of our firefighters have gone to Austin to help with fires. Philips stated that if it is on their own accord, the Town shouldn't absorb the expenses. Richardson stated she was told that the brush truck in the Carvers Barn has been out of service for four months. Per the call log, the department has only been called out five times since September. Richardson thought this is a lot of money for the equipment to just sit. Sweeney asked if the money would be better spent to fix up the existing equipment. Silberschlag stated in the defense of the fire department, this is something that was asked for and approved. She would like for the chief to join the Board at the next meeting and have a discussion with the Board. Philips asked if the Board is justifying the cost of the equipment. Richardson asked if these questions were asked of the previous Board. Do we take the word of the chief that this equipment is needed? Silberschlag said absolutely their words should be taken as they are running the department. Sweeney said it has been weighing heavily on her heart about the EMT's in the valley. She stated that the four EMT's are working themselves to death. She wondered if the firemen could be trained or co-run with the EMT's. Silberschlag stated that this is a different agenda item. Philips thinks this should be addressed with the chief. Sweeney made a motion to table the item until next meeting. Philips seconded; motion passed 4-0.

#### **9. Discussion, deliberation and possible decision for the Town Board to approve and sign an updated letter, to include all members, to Nye County Finance authorizing payments to be made prior to Town Board approval for the following: 1) All utility bills, contract bills and Round Mountain Public Utility customer deposit refunds with a letter to be included with bills for payment; and 2) All bills, in the event the Town Board is unable to conduct a meeting due to lack of quorum or other circumstances hereby authorizing the**



**Administrative Supervisor or Town Manager to sign the invoice approval list on behalf of the Town Board with a copy of the letter and invoice approval list to be included with the bills for payment**

Silberschlag explained that the previous letter did not have Philips signature. Philips motioned to approve the letter to Nye County Finance authorizing payments to be made prior to Town Board approval for the following as stated in the above-mentioned agenda item. Sweeney seconded; motion passed 4-0.

**10. Discussion, deliberation and possible action on Department Reports:**

**Town Administration, Town Maintenance, Pool, Parks, Recreation, Community Center, Capital Projects, Grants, Round Mountain Public Utilities – Water and Sewer Funds, and Road Tax Fund.**

Philips directed a question to Sky Trease in regards to issues of payments made to lifeguards with bounced checks that were not made whole. Philips stated that the payments were not honored and that some vendors, who cashed the checks, are out the money. Bunch explained that all the employees were paid and that Nye County had put a stop on said checks, not Round Mountain. Philips stated that specifically Shoshone Market, who cashed the checks and he hasn't spoken to, been compensated? Bunch explained that she had tried to work it out with Nye County. Philips asked if the issue has been rectified. Bunch stated that unless the parent paid back Shoshone Market, she wouldn't know. Philips explained that the checks were issued by Nye County on behalf of Round Mountain and if there is anything outstanding, he feels that the Town should do whatever is needed to make that right. Silberschlag stated that this is not a Heidi or a Sky thing and this is the first she is hearing of the issue. Philips said to do whatever is needed to make this right. Bunch updated the Board as to the following reports: Administration is working with a collection agency about overdue accounts. She gave the Board an overview of what the collection agency advised her what to do which includes: try internal collection first, set up a collection and audit plan, dunning, designate office staff to have ability to negotiate balances and ask about compounding interest of accounts. Water leak in Old Town on March 13, 2023. Signs were wiped out on Smoky Valley Boulevard. A work order has been filed with County. Patch materials ordered for potholes. Philips asked about filling in the potholes. Silberschlag discussed the contractors needing to see the road in the existing condition. Silberschlag asked for a scope of work on the roads. Silberschlag stated that the Town will be purchasing a crack sealer on the advice of the road contractors. Silberschlag wanted it on the record that none of the road fund money was transferred to the recreation fund. Softball field got bases for field. Two team members at the Nevada Rural Water conference this week. The grader was delivered. Staff working on firework permits, quotes and training. Purging old accounts and files from InHance and cabinets. An updated personnel policy will come in front of the Board at a future date. Utilities are due March 20 with shut off on March 27. Philips stated that Craig Barber with Landing Zone's lot has suffered from the road deterioration that the Town help in grading his lot. He stated that this will also help Richardson out. Silberschlag stated that there is a culvert issue at the Landing Zone. K-rails at Hadley Park. Silberschlag stated there is an agreement with the coach and athletic director on the use of the fields. Sherman Richardson stated that the dirt is a sloppy mess. Silberschlag asked if she reached out to the electrician regarding the grounding of the pool. Trease stated she wasn't sure who was supposed to reach out to whom on this issue. Silberschlag stated she will reach out to the electrician. Faga asked about the process and sent out an email. Philips asked about the rest of the updates of the pool. Trease stated that the boiler and pump will be there in April. Trease stated she will have Dennis Bunch there when the new items go in. Discussion of selling water shoes from the pool. Lifeguard job posting was posted. Bunch asked Trease to reach out to former lifeguards. Silberschlag stated that in next year's budget if the pool season is extended this needs to be budgeted. Ben Dotson Construction is moving forward with multi-purpose room remodel after contract is signed by chair. Trease is working on teen center updates to make it more of an arcade environment she is hoping to have it completed by summer with it opened 5-7 days a week. Moving forward with the splash pad and t-ball field designs. Trease is trying to get certified to certify the lifeguards. Easter Egg Hunt is coming up as well as Arbor Day and Color Run. Silberschlag stated that the t-ball field and splash pad were budgeted in this year's budget and need to be completed by the end of June. Silberschlag stated the auditor explained to the Board that there is a fund that has roughly \$200,000 in it. She would like to see that money put towards out kids to beef up the teen center. She is asking to use that fund for the teen center. Philips stated to own the machines, not lease them. Bunch asked if the

Board would like her to advertise for summer help. Sweeney asked about the feedback from the children. Silberschlag discussed a full-service kitchen as well as securing a liquor licensing. Staff to look at air conditioning, parks and if items are budgeted in 2022/2023 it needs to be spent. Sweeney asked about the tennis court update. Bunch stated they were here last week to fill holes and it is too cold for concrete. Sweeney asked about the flags on the poles. Silberschlag stated that there is a great firehouse that isn't really used by the community and she would like to see the Town Board meetings moved to that building with caution as to where people park. Sweeney motioned to hold meetings in the firehouse. Richardson seconded; motion passed 4-0. Richardson stated that the assistant chief would like to give back to the community about fire training, fireman's ball, golf tournaments and open houses. Richardson will attend the fire department's weekly meeting. Discussion on ways for the fire department to do meet and greets with the community.

### **11. Correspondence, awards, department updates, and announcements**

Bunch read the following correspondence into record:

1. Tonopah Town Board public workshop agenda for 3/8/23, rec'd 3/2/23
2. Nye County Board of Commissioners agenda for 3/7/23, rec'd 3/2/23
3. Letter from Evelyn P. Barragan, State of Nevada Department of Taxation re: Town of Round Mountain Annual Audit Report – Fiscal Year 2022, rec'd 3/10/23

Silberschlag thought it was great that there were no violations as described in the letter from State of Nevada Department of Taxation. Sweeney gave a kudos to town staff for getting the audit done in a timely manner.

### **12. Review and approve invoices for the Town of Round Mountain for March 14, 2023 meeting**

Sweeney motioned to approve the Town of Round Mountain invoices for March 14, 2023. Philips seconded; motion passed 4-0.

### **13. General Public Comment (SECOND)**

Richardson thanked the staff for their hard work. Sweeney thanked Silberschlag for her hard work.

### **14. Adjourn meeting**

Philips motioned to adjourn the meeting on 6:41 p.m. Richardson seconded; motion passed 4-0.



APPROVED THIS DAY 28 OF March, 2023

Yvonne Silberschlag  
Chair

absent

Vice Chair

Richardson  
Clerk

Christy E. Pender  
Member

vacant

Vacant, Member