

**ROUND MOUNTAIN TOWN BOARD MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
FRIDAY, MARCH 17, 2023 – 11 A.M.**

MINUTES

Members Present: Nicole Silberschlag, Chair
Sara Sweeney, Vice Chair
Vicky Richardson, Clerk
Chris Philips, Member
Vacant, Member

Also Present: Heidi Bunch, Administrative Supervisor
Maci Cole, Administrative Aide
Sky Trease, Recreation Director
Dennis Bunch, Maintenance Supervisor

Citizens Present: Sherman Richardson
Jeanne Bleeker
Chase Diller



1. Call meeting to order/roll call

Nicole Silberschlag called the meeting order at approximately 11 a.m. Silberschlag – Chair; Sara Sweeney – Vice Chair; Vicky Richardson – Clerk and Chris Philips – Member were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of the March 17, 2023 agenda

4. Discussion concerning the Fiscal Year 2023-2024 Town of Round Mountain budget, including but not limited to the following: a): Presentation regarding and/or consideration of overall revenue and expenditure projections; b): Presentation regarding budget preparation process and calendar; c): Presentation regarding and/or consideration of strategies to address any projected revenue shortfalls; and d): Consideration of department presentations of their budget request.

Jeanne Bleeker was introduced and it was stated that she will be helping with the budget this year due to her extensive knowledge. Heidi Bunch explained that the first part of the budget packet is the salary schedule that was proposed at a previous meeting. Sky Trease stated she was unable to get her items to H. Bunch due to finding out that some of her ideas were already budgeted for this year.

Sweeney entered meeting at 11:25 a.m.

She has the sheets available for review now. Silberschlag asked what minimum wage is. H. Bunch explained that she had contacted Nye County and minimum wage will be increasing. Discussion with Trease regarding

lifeguards/pool aides and with Dennis Bunch about summer hire. It was requested for six summer laborer positions, six lifeguard positions, two senior lifeguard positions and a pool aide. Discussion of pay starting at \$12 per position. Trease feels that lifeguard positions need more pay due to the risks. Lifeguards will start at \$14 per hour and \$15 per hour per senior lifeguards. She hasn't had a head lifeguard in the past and will work on getting a list of responsibilities together. The pool aide is only CPR certified and runs the office. Bleeker stated that the tentative budget is due to April 15, 2023. Discussion of ending fund balance roll-overs. Philips asked for a breakdown of all accounts with up-to-date balances. Silberschlag recessed meeting.

Board recessed until 12:26 p.m.

Discussion with Administration's budget wishes. Philips agreed that the \$5 proposed wage is fair and in line with the duties. Discussion of job duties and comparison of wages to Round Mountain Gold Corporation. Staff was directed to update the pay scale. The Board and Bleeker discussed accumulated leave payouts. The Board asked to take the accumulated leave payout from \$150,000 to \$70,000. Chase Diller explained it was his understanding from a previous meeting that this was budgeted so high due to possible retirement. H. Bunch asked that the advertising budget be increased. The Board proposed it to be increased to \$4,000. H. Bunch proposed new conference room furniture, inventory/asset management and digital document management. Silberschlag asked for staff to all have new email addresses assigned to each employee, not generic addresses. Richardson asked for the packets to be printed the night before the meeting so Board members can review. Silberschlag asked why the computer/phone lines roll over each year.

Discussion with Buildings & Grounds capital outlay requests. D. Bunch requested that the sidewalks/steps in front of Town Hall be repaired. D. Bunch stated that a walkway from the maintenance building to the Town Hall is needed also. Philips asked why this couldn't be asphalted. Silberschlag believes that the Town needs to be fixed before anything else is done to Town Hall. Silberschlag wants the steps safe for the public but not a total remodel. Philips would like to see the Simpson Center get a facelift. The Board decided to allocate \$25,000, if needed, to get the steps functionable. D. Bunch discussed sealing the roofs of the buildings and how the bonding of the buildings is gone. A roofer suggests spraying a sealing bond. Silberschlag recommended moving the amount to \$150,000. Silberschlag stated that she asked D. Bunch to allocate \$2,000 for clothing. The addition of \$2,000 will be put in the operating fund. Philips asked that all vehicle be marked with the Town of Round Mountain decals. Training will be moved to \$10,000. Silberschlag asked how is the fuel being tracked.

Discussion on Round Mountain water budget. D. Bunch explained that security cameras are not required but fencing securing to guard against items such as terrorism and vandalism is required. A six-foot fence with barbed wire will suffice. Silberschlag there is capital outlay available for the fencing in Round Mountain in the 2022/2023 fiscal budget year. The swabbing and replacement of the pumps and bowls will need to be addressed during the next budget season. The well in Round Mountain is running slow. The well upgrade at Round Mountain will be a capital outlay project for the 2023/2024 budget season.

Silberschlag asked that the fire department budget not be looked at this time until it can be presented by the chief. Sweeney asked that there is a budget item to help with the EMT's in the valley.

Discussion on the Road budget. Silberschlag asked to take out the \$200,000 cold mix road patch from the budget to focus the money towards fixing and not patching the road. Philips asked where the cattle guard will be placed. D. Bunch stated it is the cattle guard on Pablo Canyon Road and Electrum Drive. There has been issues with cattle crossing into town. Silberschlag asked the price to rent the grader. D. Bunch stated \$16,000. Silberschlag asked how much to fix the old grader. Philips stated it is junk. D. Bunch stated it is not safe. The board took off the request of a grader. Work on a relationship with Round Mountain Gold Corporation to have them help out with the grading in town. D. Bunch explained that he would like to fix the drainage ditch by the school where the pooling water issue continues to happen. He would like to concrete in a sump so that the ditch drains into the manhole.

Discussion on the Recreation budget. Silberschlag asked that the pool be open to 8:00 p.m. due to people getting off work at 6 p.m. from the mine. Trease said she will try it. Teen Center salaries will be for three workers for hours projected. Philips asked if the workers will need a food handlers license. Discussion on handling food. Silberschlag thanked Trease for thinking outside of the box in bringing this to the Board. Silberschlag stated at the last Board meeting that the Board decided to use the money [in fund 22402 Special Capital Projects Fund] be used to upgrade the Teen Center. Sweeney asked if the teens voted for the upgrade. Trease stated that it was. Silberschlag asked that there are no hutches on the desks so that customers can see if someone is in the office. Discussion of teen center, Simpson Center and office furniture. Philips asked that the teen center furniture be plastic, not fabric covered. Discussion to push the wall out at the Simpson Center, Silberschlag stated it would be \$1 million dollars. Philips asked if the mop machine is for the gym and community center. Silberschlag stated that the Town should budget more for power for all buildings. Diller stated it should be a 30% increase. He will send over some literature. Silberschlag asked for the automatic chemical feeder be taken out of the 2022/2023 budget. Trease explained the need for the feeders. Philips asked the roof at the pool be sealed.

Discussion on the 22205 Round Mountain Road fund. Silberschlag wanted to make it clear that no money was moved from this account. She feels that this fund will make a great start on the roads. The Board would like the crack sealer to come out of this year's funding.

Richardson stated that she doesn't see much for Halloween in the Recreation budget. Trease stated that there is money budgeted for the holidays and she plans to make it cool. Trease stated that there are roll-overs in the budget and she doesn't think they should be in there. The plate loaded lat and row should not be on the budget, the HVAC system upgrade and ballfield cover are not needed in next year's budget. Sweeney asked that the porta-potties need to be delivered to the softball field. Philips stated that an HVAC system needs to be upgraded in the gym, a dehumidification system needs to be put in at the pool and the inside of the pool needs to be sprayed. Trease stated that rust removal is cheaper than a dehumidification system. Philips would like a heat system in the pool. Silberschlag asked if Trease had found out if the pool is grounded. Trease stated no. Silberschlag will reach back out to them. Philips would like \$100,000 in capital outlay for pool upgrades. T-ball, fencing, bleachers – Trease is working on. Philips asked if there will be a privacy fence around the splash pad. Discussion of standing water, signage for splash pad.

5. General Public Comment (SECOND)

Philips thanked Bleecker for all her help. Silberschlag thanked the departments for helping in this process and putting in the work.

6. Adjourn meeting

Philips motioned to adjourn at 2:53 p.m. Sweeney seconded; motion passed 4-0.

APPROVED THIS DAY 11th OF April, 2023

absent

Chair

Jana Sweeney

Vice Chair

Richardson

Clerk

Christopher E. Paer

Member

Vacant

Vacant, Member