

**ROUND MOUNTAIN TOWN BOARD MEETING
DANIEL R. SWEENEY PUBLIC SAFETY BUILDING
101 SMOKY VALLEY BLVD.
ROUND MOUNTAIN, NEVADA
TUESDAY, SEPTEMBER 26, 2023 – 5:30 P.M.**

MINUTES

Members Present: Nicole Silberschlag, Chair
Sara Sweeney, Vice Chair
Vicky Richardson, Clerk
Chris Philips, Member

Members Absent: Janet Jorgensen

Also Present: James Swigart, Town Manager
Heidi Bunch, Administrative Supervisor
Sky Trease, Recreation Director
Monicka Harter-Hill, Facilities Aide
Dennis Bunch, Maintenance Supervisor

Citizens Present: Robert Trelford C. Larrabee Lisa Davila



1. Call meeting to order/roll call

Nicole Silberschlag called the meeting order at approximately 5:30 p.m. Silberschlag – Chair, Sara Sweeney – Vice Chair, Vicky Richardson – Clerk and Chris Philips – Member were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. General Public Comment (FIRST)

Lisa Davila asked the Board about prohibiting public comment. She asked about Board transparency. Silberschlag explained why public commenting was changed. Robert Trelford stated that he would like to see an agenda item for a conversation regarding grant writers taskforce to bring together different entities/stakeholders to come together. There is \$310 million in PILT money available. He stated he would like the Board to do the agenda item. Philips asked about a community action committee. James Swigart nominated Trelford as the chair of the committee. This could help with economic development from the outside.

4. Approval of the September 26,2023 agenda

Sweeney motioned to approve the September 26, 2023 agenda as presented. Richardson seconded; motion passed 4-0.

5. Approval of the September 12, 2023 meeting minutes

Discussion of spelling error, change toother to “to other”. Philips motioned to approve the September 12, 2023 meeting minutes with the spelling error change. Sweeney seconded; motion passed 4-0.

6. Discussion, deliberation and possible decision regarding public opening and announcement of all bids received for the “ROUND MOUNTAIN SPLASH PAD PWP #NY-2023-346”

Silberschlag opened the only bid received from Great Western Recreation. The bid was for \$741,708.42 in regards to the Round Mountain Splash Pad PWP #NY-2023-346. Swigart stated there are no blueprints for the project. Dennis Bunch asked where the pad would get its power from as the subpanel also feeds the ballfields and where will water be supplied from. Philips stated this needs to be engineered. Silberschlag suggested buying the kit and doing the installation. Philips explained that the electrical, concrete, etc. needs to be factored. Davila asked if the funding could be used to update the existing pool or does the Town need a splash pad. Sweeney explained there was fundraising done for the splash pad. Swigart recommended to have the project engineered, designed and then plans submitted. Monicka Harter-Hill stated that Beatty is also wanting to put in a splash pad and to possibly get on board with their contractor. Trelford wanted the Board to know that he is all for the splash pad but he would like to see something that everyone can participate with such as a climbing gym.

7. Discussion, deliberation and possible decision regarding the recommendation to award and/or reject bids for the “ROUND MOUNTAIN SPLASH PAD PWP #NY-2023-346”

After the discussion above, Philips motioned to put the splash pad project on the back burner until engineered and to reject the above bid from Great Western Recreation. Richardson seconded; motion passed 4-0.

8. Discussion, deliberation and possible decision for the Town Board to approve and sign an updated letter to Nye County Finance authorizing payments to be made prior to Town Board approval for the following: 1) All utility bills, contract bills and Round Mountain Public Utility Customer deposit refunds, a) This letter will be included with the bills for payment; and 2) All bills, in the event the Town Board is unable to conduct a meeting due to lack of quorum or other circumstances; a) We hereby authorize the Administrative Supervisor or Town Manager to sign the invoice approval list on behalf of the Town Board and b) This letter and invoice approval list will be included with the bills for payment

Heidi Bunch explained that this will be to add the Town Manager to the authorization letter. Sweeney motioned to add James Swigart to the Nye County approval letter. Richardson seconded; motion passed 4-0.

9. Discussion, deliberation and possible decision regarding upcoming road project in the Hadley Subdivision, to include the use of excess material to pave Electrum Drive from the cattle guard to the stop sign

Silberschlag was asked when the paving of Hadley Subdivision roads will start. She stated the last week of October. She suggested using the cheaper product to pave the road from the stop sign [at Hadley Circle] to the cattle guard on Electrum Drive. The cost savings of using the cheaper product is a savings of \$45,000 which will be used on Electrum Drive. Discussion of where the road paving in Hadley Subdivision will begin. Silberschlag stated from Kelsey to the end of Hadley Circle. Philips stated that the Board needs to change their focus to more of a marketing strategy. Discussion of cold mix on Electrum Drive. Richardson motioned to approve the use of the cheaper product so that the roadwork can include Electrum Drive. Philips seconded; motion passed 4-0.

10. Review and approve invoices for the Town of Round Mountain for August 22, 2023 meeting – lack of voting quorum

Sweeney motioned to approve the invoices submitted for August 22, 2023 that had a lack of voting quorum. Philips seconded; motion passed 3-0. Richardson abstained.

11. Review and approve invoices for the Town of Round Mountain for September 26, 2023

Philips motioned to approve the invoices submitted for September 26, 2023. Sweeney seconded; motion passed 4-0.

12. Discussion, deliberation and possible decision to approve A) the appointment of Chief Financial Officer for Fiscal Year 2023-2024 and B) Round Mountain Town Board to sign letter to Department of Taxation

Richardson motioned to approve James Swigart as Chief Financial Officer for 2023-2024. Sweeney seconded; motion passed 4-0.

13. Discussion, deliberation and decision regarding the possible adoption of Town Board code of conduct and updating of said bylaws to include the adoptions

Silberschlag explained this is to help the Board members act. Discussion of ethical and code of conduct not being the same. Swigart explained that the local county commissioners have a set of rules they follow. Silberschlag stated this is setting good example for the employees. Richardson reminded the Board to tread lightly on freedom of speech. Silberschlag stated this is just guidelines. The Board chose to add the following to the bylaws and to be presented at the next meeting: "Members of the RMTB will conduct themselves in a professional manner and maintain a respectful and professional attitude toward fellow Board. Philips made a motion to have the following added to the bylaws and to be voted on at the next meeting. Philips withdrew his motion. Silberschlag accepted the withdrawal. Philips. Richardson motioned that this item be tabled until the next meeting. Sweeney seconded; motion passed 4-0.

14. Correspondence, awards, department updates, and announcements

H. Bunch read the following correspondence into record:

1. Nye County Parks and Recreation Advisory Board meeting agenda for 9/20/23, rec'd 9/18/23
2. Northern Nye Country Hospital District meeting agenda for 9/21/23, rec'd 9/18/23

Silberschlag explained that the arcade is almost finished, staff will conduct interviews, mat room and the poos is shut down. Philips stated that the arcade needs an AED machine, first aid and CPR training. Sweeney added food handling, also. Trease stated that she is working with the 9 & Dine for product. D. Bunch discussed cross contamination/cross connection classes, work in arcade, concrete for sign and ballfields, D1 testing this Thursday, working with contractors on HVAC. Swigart stated that he has discussed town employees using the clinic at the mine. She will get back to him by the end of the week. He also discussed a safety bonus program, "atta boy" card system, engineering groups for projects and swabbing of wells. Philips stated that those working on emergency vehicles must be ASE mechanics. Swigart will finish up interviews on Thursday at the fire department.

15. General Public Comment (SECOND)

Davila discussed the last meeting she stated that this process has been a challenge and she is compassionate. She reminded the Board that they have an obligation to the community and to tread softly with Round Mountain Volunteer Fire Department. Swigart thanked Allen Stumpf for his help with the department.

16. Adjourn meeting

Sweeney motioned to adjourn the meeting at 7:02 p.m. Richardson seconded; motion passed 4-0.

APPROVED THIS DAY 24TH OF October, 2023

absent
Chair

Sara Sweeney
Vice Chair

Richardson
Clerk

~~Christopher~~ Lester
Member

absent
Member